**HEYBRIDGE BASIN PARISH COUNCIL**

**To the members of Heybridge Basin Parish Council**

You are hereby summoned to attend an ORDINARY MEETING of the Parish Council to be held at **St George’s Church, Basin Road, Heybridge Basin, CM9 4RJ on Tuesday 18th January 2022 at 7:30pm,** to transact the following business:

Signed: Gemma Lake Date: 12th January 2022

Clerk to the Heybridge Basin Parish Council.

**Members of the public and Press are welcome to attend the meeting.**

**Please ensure that all mobile phones are switched to silent for the duration of the meeting.**

**AGENDA**

1. **The Chair to open the meeting**
2. **To receive notification from any person attending with the intent to record the meeting.**
3. **To receive apologies for absence.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To receive a report from the District and County Councillors for the area on any matters of interest.**
6. **Correspondence from Parishioners:**
7. Email RE: United Reformed Church
8. **To sign as a correct record the minutes of the meeting held on 14th December 2021. (Appendix 1)**
9. **Finance.**
10. To approve
11. Payment requests for December 2021/January 2022 *(schedule to be circulated).*
12. Receipts for December 2021/January 2022 *(schedule to be circulated).*
13. Accounts for the nine months to 31st December 2021 *(documents to be circulated).*
14. **Public Space Protection Order Consultation**
15. To receive an update from Councillor Heubner and agree any action to be taken.
16. **Funding**
17. To receive an update regarding the ECC Locality Fund and agree any action to be taken.
18. To receive an update regarding the goal posts for St George’s Field and agree any action to be taken.
19. To receive an update regarding the Lottery Jubilee funding for The Queen’s Platinum Jubilee and agree any action to be taken.
20. **Grounds Maintenance**
21. To discuss the current grounds maintenance Contract and agree any action to be taken.
22. **Land Ownership at St George’s**
23. To receive an update regarding the land ownership and agree any action to be taken.
24. **Lock Hill Development**
25. To discuss the recent refusal of the Lock Hill Development and agree any action to be taken.
26. **Planning Applications**
27. To consider any planning applications received after the publication of the agenda and to agree the action to be taken (*applications to be circulated).*

**21/00443/FUL** – Gravel Pits, Hall Road – Section 73A application for a replacement surface for the existing private way - **Appeal**

1. **Social Media**
2. To discuss the potential setting up of Social Media Accounts for the Council and agree any action to be taken.
3. **Clerk’s Report**
4. To receive a verbal report from the Clerk about any outstanding matters and to take action as required, to include:
5. Postal Address
6. Administration
7. **To receive questions from members of the public**
8. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.**
9. **Daisy Meadow Car Park**
10. To receive an update from the Clerk and consider any actions to be taken.
11. To receive an update regarding the Contract and to agree the action to be taken
12. To discuss residents parking within DMCP and agree any action to be taken.
13. To discuss a letter received from Tiptree Tea Rooms and agree any action to be taken.
14. **Clerk/Responsible Financial Officer**
15. To discuss Clerks probation and remuneration and agree any action to be taken. *(Clerk to leave the room)*

Provisional Date of Next Council Meeting Tuesday 15th February 2022

Clerk Contact details: [clerk@heybridgebasinpc.org.uk](mailto:heybridgebasinpc@gmail.com)

Website: [www.heybridgebasinpc.org.uk](http://www.heybridgebasinpc.org.uk)